

2002 POLICIES

- 1 - 2002 STANDARD OPERATING PROCEDURES, PRE-INCIDENT PROGRAM. (REMOVED AS IT WAS UPDATED IN 2004)
- 2 - 2002 SUPPOSED TO BE BOARD OF INTERNAL AFFAIRS; ACCORDING TO BOBBY IT WAS IN THE HANDS OF DEBRA YENNI, BUT IT WAS NEVER COMPLETED
- 3 - 2002 STANDARD OPERATING PROCEDURE: INCIDENT COMMAND SYSTEM
- 4 - 2002 PROTECTIVE EQUIPMENT
- 5 - 2002 REPORTS COMPLETED IN BLUE INK
- 6 - 2002 UNIFORMS (REVISED)
- 7 - 2002 EMERGENCY OPERATIONS PLAN; TROPICAL STORM OR HURRICANE REMOVED AS IT WAS UPDATED IN 2003
- 8 - 2002 REPORTING UNSAFE ACTS AND UNSAFE CONDITIONS
- 9 - 2002 RADIO PROCEDURES
- 10 - 2002 MARKINGS ON TURN OUT GEAR

WEST'S LOUISIANA STATUTES: FIRE EMPLOYEE'S RIGHTS

WEST'S LOUISIANA STATUTES ANNOTATED
LOUISIANA REVISED STATUTES
TITLE 33. MUNICIPALITIES AND PARISHES
CHAPTER 4. FIRE AND POLICE DEPARTMENTS
PART II. FIRE DEPARTMENT
SUBPART H. FIRE EMPLOYEE'S RIGHTS

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Current through all 2001 Regular and Extraordinary Session Acts

§ 2181. Applicability; minimum standards during investigation

A. "Fire employee" as used in this Subpart includes any person employed in the fire department of any municipality, parish, or fire protection district maintaining a full-time regularly paid fire department, regardless of the specific duties of such person within the fire department, and who is under investigation with a view to possible disciplinary action, demotion, or dismissal.

B. Whenever a fire employee is under investigation, the following minimum standards shall apply:

(1) The fire employee being investigated shall be informed, at the commencement of interrogation, of the nature of the investigation, of the identity and authority of the person conducting such investigation, and of the identity of all persons present during such interrogation. The fire employee shall be allowed to make notes.

(2) Any interrogation of a fire employee in connection with an investigation shall be for a reasonable period of time and shall allow for reasonable periods for the rest and personal necessities of such fire employee.

(3) All interrogations of any fire employee in connection with the investigation shall be recorded in full. The fire employee shall not be prohibited from obtaining a copy of the recording or transcript of the recording of his or her statements, upon request.

(4) The fire employee shall be entitled to the presence of his or her counsel or representative, or both, at the interrogation in connection with the investigation.

(5) The counsel or representative for the fire employee under investigation may call witnesses to testify on the employee's behalf.

(6) No statement made by a fire employee during the course of an administrative investigation shall be admissible in a criminal proceeding.

CREDIT(S)

2002 Main Volume

Added by Acts 1997, No. 1436, § 1.

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

2002 Main Volume

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Another R.S. 33:2181, relating to reimbursement of fire department costs, was enacted by Acts 1990, No. 742, § 1 and was redesignated as R.S. 33:1974 pursuant to the statutory revision authority of the Louisiana State Law Institute.

Pursuant to the statutory revision authority of the Louisiana State Law Institute, in this section as amended in 1997, a comma was inserted following "department" in subsec. A.

Title of Act:

An Act to enact Subpart H of Part II of Chapter 4 of Title 33 of the Louisiana Revised Statutes of 1950, to be comprised of R.S. 33:2181 through 2185, relative to the rights of fire department employees under investigation; to define fire employee; to provide for the minimum standards to be followed during an investigation; to prohibit the release of personal information to the media relative to the investigation of a fire employee; to provide for the procedure to be followed for entering adverse comments into a fire employee's personnel file; to allow a fire employee time to respond to an adverse comment; to provide that no fire employee be required to disclose certain information for the purpose of promotion or assignment; to prohibit the imposition of any penalty or threat against a fire employee for exercising his or her rights; and to provide for related matters. Acts 1997, No. 1436.

LIBRARY REFERENCES

2002 Main Volume

Municipal Corporations ☞ 198(3).

Westlaw Topic No. 268.

C.J.S. Municipal Corporations §§ 543, 562, 566, 572.

LSA-R.S. 33:2181

LA R.S. 33:2181

END OF DOCUMENT

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§ 2182. Release of personal information

No person, agency, or department shall release to the news media, press, or other public information agency a fire employee's home address, photograph, or any information that may be deemed otherwise confidential, without the express written consent of the fire employee, with respect to an investigation of the fire employee.

CREDIT(S)

2002 Main Volume

Added by Acts 1997, No. 1436, § 1.

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

2002 Main Volume

Pursuant to the statutory revision authority of the Louisiana State Law Institute, in this section as amended in 1997, a comma was deleted following "agency".

LSA-R.S. 33:2182

LA R.S. 33:2182

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§ 2183. Personnel files

A. No fire employee shall have any comment adverse to his or her interest entered in his or her personnel file or any other file used for any personnel purposes by his employer without the fire employee having first read and signed the instrument containing the adverse comment indicating that he or she is aware of such comment, except that such entry may be made if, after reading such instrument, the fire employee refuses to sign it. Should a fire employee refuse to sign, that fact shall be noted on the document and signed or initialed by such fire employee.

B. A fire employee shall have thirty days within which to file a written response to any adverse comment entered in his or her personnel file. Such written response shall be attached to and shall accompany the adverse comment.

CREDIT(S)

2002 Main Volume

Added by Acts 1997, No. 1436, § 1.

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

2002 Main Volume

Pursuant to the statutory revision authority of the Louisiana State Law Institute, in this section as amended in 1997, commas were deleted following "file" and "employer" in the first sentence of subsec. A.

LIBRARY REFERENCES

2002 Main Volume

Municipal Corporations ☞ 198(3).

Westlaw Topic No. 268.

C.J.S. Municipal Corporations §§ 543, 562, 566, 572.

LSA-R.S. 33:2183

LA R.S. 33:2183

END OF DOCUMENT

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§ 2184. Disclosure of finances

No fire employee shall be required to disclose for the purpose of promotion or assignment any item of his or her property, income, assets, debts, or expenditures or those of any member of such fire employee's household.

CREDIT(S)

2002 Main Volume

Added by Acts 1997, No. 1436, § 1.

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

2002 Main Volume

Pursuant to the statutory revision authority of the Louisiana State Law Institute, in this section as amended in 1997, commas were deleted following "disclose" and "assignment".

LSA-R.S. 33:2184

LA R.S. 33:2184

END OF DOCUMENT

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§ 2185. Retaliation for exercising rights

There shall be no penalty nor threat of any penalty for the exercise by a fire employee of his or her rights under this Subpart.

CREDIT(S)

2002 Main Volume

Added by Acts 1997, No. 1436, § 1.

< General Materials (GM) - References, Annotations, or Tables >

LIBRARY REFERENCES

2002 Main Volume

Municipal Corporations ☞ 198(2).

Westlaw Topic No. 268.

C.J.S. Municipal Corporations §§ 547, 562, 566, 571.

LSA-R.S. 33:2185

LA R.S. 33:2185

END OF DOCUMENT



TIM P. COULON
PARISH PRESIDENT


JEFFERSON PARISH, LOUISIANA

JEFFERSON PARISH FIRE DEPARTMENT



DONALD T. BOCK
SUPERINTENDENT OF FIRE

TO: OFFICERS AND MEMBERS, EAST BANK
CONSOLIDATED FIRE DEPARTMENT

FROM: SUPERINTENDENT DONALD T. BOCK 

EFFECTIVE DATE: NOVEMBER 27, 2002

EXPIRATION DATE: NONE

POLICY: 10 - 02 MARKINGS ON TURN OUT GEAR

TURN OUT GEAR SHALL NOT HAVE ANY MARKINGS OTHER THAN THE
OFFICIAL FIRE DEPARTMENT IDENTIFICATION.

FAILURE TO ADHERE TO THIS POLICY WILL RESULT IN DISCIPLINARY
ACTION.



JEFFERSON PARISH LOUISIANA

JEFFERSON PARISH FIRE DEPARTMENT



TIM P. COULON
PARISH PRESIDENT

DONALD T. BOCK
SUPERINTENDENT OF FIRE

TO: OFFICERS AND MEMBERS, EAST BANK
CONSOLIDATED FIRE DEPARTMENT

FROM: SUPERINTENDENT DONALD T. BOCK *Donald T. Bock*

SUBJECT: STANDARD OPERATING PROCEDURE:
INCIDENT COMMAND SYSTEM

EFFECTIVE DATE: NOVEMBER 20, 2002

EXPIRATION DATE: NONE

POLICY: 9 - 02 RADIO PROCEDURES

Channel 28 shall be used as primary dispatch.

Company Officers, upon arrival to all incidents, shall report a disposition and shall give continued situation update reports to Fire Alarm. This will allow Fire Alarm to determine the appropriate channel(s) to assign to incidents.

Disposition shall not be limited to;

- a) what the situation is
- b) what you intend to do
- c) resources you need to do it

Situation update reports shall not be limited to;

- a) rescue indications
 - (1) people evacuating
 - (2) people at windows
- b) fuel type indicators
 - (1) smoke colors and conditions
 - (2) odors (electrical, gas, trash, structure, etc.)

Fire Alarm, upon notification from Incident Commander, shall utilize channel 38 (Tac 1) or channel 39 (Tac 2).



M. P. COULON
PARISH PRESIDENT


JEFFERSON PARISH LOUISIANA

JEFFERSON PARISH FIRE DEPARTMENT



DONALD T. BOCK
SUPERINTENDENT OF FIRE

TO: ALL OFFICERS AND MEMBERS OF THE EAST
BANK CONSOLIDATED FIRE DEPARTMENT

FROM: SUPERINTENDENT DONALD T. BOCK 

SUBJECT: REPORTING UNSAFE ACTS AND UNSAFE
CONDITIONS

EFFECTIVE DATE: OCTOBER 28, 2002

EXPIRATION DATE: NONE

POLICY: POLICY 8-2002

I. Subject:

Reporting Unsafe Acts and Unsafe Conditions

II. Policy:

East Bank Consolidated Fire Department is committed to provide a safe working environment for its employees. The East Bank Consolidated Fire Department is dedicated to the prevention of accidents and injuries. All Officers and Members of the department are directed to make safety a priority concern. Therefore all personnel shall report any unsafe acts and unsafe conditions to the Superintendent of Fire, in writing, with a copy to the Safety Officer.

III. Policy Objectives:

- A. To prevent any unsafe acts and unsafe conditions.
- B. To reduce the number of accidents and injuries.
- C. To report to the Superintendent of Fire, in writing, with a copy to the Safety Officer any unsafe acts and conditions to work towards preventing accidents and injuries.

IV. Policy Procedures:

The attached form will be used to report unsafe acts and unsafe conditions. This form will be forwarded to the Superintendent of Fire with a copy to the Safety Officer.

PARISH OF JEFFERSON
JEFFERSON PARISH FIRE DEPARTMENT
SAFETY REPORT

TO: EAST BANK CONSOLIDATED FIRE DEPARTMENT SAFETY OFFICER

FROM: _____

STATION _____

SUBJ: POSSIBLE SAFETY HAZARD

REQUEST	

_____	_____
(DATE)	(SIGNATURE OF OFFICER)

FINDINGS AND/OR REPAIRS	

_____	_____
(DATE)	(SIGNATURE OF OFFICER)

NOTE: Type or print each section and be as specific as possible, listing only one (1) possible safety hazard. Complete the first section in duplicate and forward original to Headquarters. Retain the copy in quarters until a finding or repair is completed.



TIM P. COULON
PARISH PRESIDENT

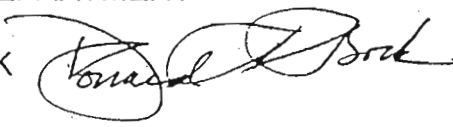
JEFFERSON PARISH LOUISIANA

JEFFERSON PARISH FIRE DEPARTMENT



DONALD T. BOCK
SUPERINTENDENT OF FIRE

TO: ALL OFFICERS AND MEMBERS
EAST BANK CONSOLIDATED FIRE DEPARTMENT

FROM: SUPERINTENDENT DONALD T. BOCK 

SUBJECT: UNIFORMS (REVISED)

EFFECTIVE DATE: JULY 9, 2002

EXPIRATION DATE: NONE

POLICY: 6 - 02

It is the responsibility of all employees to maintain uniforms in good order at all times. The Fire Department allocates money for employee uniforms each year. If replacement or repair is necessary, and the employee has exhausted this fund, it shall be the employee's responsibility to replace or repair uniforms, even if this incurs personal expense.

All uniforms purchased and worn by employees of the East Bank Consolidated Fire Department on duty shall be purchased through authorized uniform distributors and shall comply with specifications as per the uniform contract.

I. WEARING OF UNIFORMS

A. UNIFORMS

1. Uniforms must be kept neat, clean and in good repair;
 - a. Uniforms shall be wrinkle-free.
2. When shirts are worn, all buttons shall be buttoned, except the collar button, and shirt shall be tucked in pants. Collar button shall be secured when ties are worn.
3. Uniform dress or work shirts and trousers must be worn at all times while on duty, when pre-planning, when visiting the Parish Building, or whenever on official functions except as outlined later in this policy.

B. SHOES

1. Dress shoes shall be kept with a shine and shall be kept clean at all times.
2. Tennis shoes may be worn with work uniform only, and shall be kept clean at all times. Tennis shoes must be black, low quarter as per uniform specifications.

II. SUPPRESSION PERSONNEL (FROM CAPTAINS AND BELOW)

A. WORK UNIFORM

1. Description:
 - a. Shirt (short or long sleeve) shall be sixty-five (65) percent polyester and thirty-five (35) percent cotton blend in light blue.
 - b. Trousers shall be sixty-five (65) percent polyester and thirty-five (35) percent cotton blend in navy blue.

B. WORK UNIFORM (OPTIONAL)

1. Description:
 - a. T-shirts:
 1. Dark blue for Captains and below, and with Fire Department emblem.
 - b. Sweatshirts:
 1. Dark blue with Fire Department emblem for Captains and below.
 - c. Shorts:
 1. Dark blue, 100% cotton, with Fire Department emblem

on left leg of shorts.

2. Shorts may be worn **ONLY** in the confines of the dormitory or the gym, or on emergency call under turn-out gear. Bunker pants must remain on over shorts until the return to Quarters. Bunker pants may be removed in Rehab area to allow for cooling by orders of the Incident Commander.

PERSONNEL NOT WEARING TURN-OUT GEAR MUST HAVE LONG TROUSERS.

SHORTS MAY NOT BE WORN IN VIEW OF PUBLIC.

2. Optional work uniforms may be worn in place of the work uniform, as in Section II.B.1. **(Excluding Shorts)** above, as follows:
 - a. Non-classroom sessions (i.e.: in-station training, outdoor training, exercise, hydrant inspections, etc., but not pre-planning or reporting to the Parish Building);
 - b. In station and/or station duties (i.e.: cleaning apparatus, cutting grass, etc.);
 - c. At the scene of a fire, after the fire has been classified as extinguished, optional uniforms will be allowed to be worn for general activities needed in order to return to service (i.e.: picking up hose and/or equipment, etc.). NOTE: optional work uniforms will not be allowed inside of the fire building or near the area classified as the FIRE INCIDENT AREA, **without full protective turnout gear.**

C. DRESS UNIFORM

1. Description:

Dress uniform shall consist of long sleeve shirt, dress trousers, necktie, dress cap, dress shoes and uniform coat.

- a. Light blue for Lieutenants and below; and
- b. White for Captains

2. Shall be worn at all official functions, such as Award Ceremonies or as an Honor Guard or as designated by the Superintendent of Fire.
3. Dress uniform shall be free of wrinkles and shoes clean and shined.

III. CHIEF OFFICERS (SUPPRESSION)

A. WORK UNIFORM

1. Description:
 - a. Shirt shall be sixty-five(65) percent polyester and thirty-five(35) percent cotton blend in white.
 - b. Trousers shall be sixty-five(65) percent polyester and thirty-five(35) percent cotton blend in navy blue.
2. The aforementioned uniform described in Section III.A.1.a.and b. shall be worn from reporting time until 1700 hours.

B. WORK UNIFORM (OPTIONAL)

1. Description:
 - a. Golf shirts in white with Fire Department emblem will be allowed to be worn after 1700 hour on weekdays and for the entire (twenty-four hour) shift on weekends and holidays.
 - b. Sweatshirts in dark blue with Fire Department emblem will be allowed as stated in Section III.B.1.a.

C. DRESS UNIFORM

1. Description:

Dress uniform shall consist of long sleeve shirt, dress trousers, necktie, dress cap, dress shoes and uniform coat.

- a. Light blue for Lieutenants and below; and
 - b. White for Captains
2. Shall be worn at all official functions, such as Award Ceremonies or as an Honor Guard or as designated by the Superintendent of Fire.
3. Dress uniform shall be free of wrinkles and shoes clean and shined.
4. The work uniform described in Section III.A.1.a. and b. will be allowed as an option to the dress uniform, except when designated by the Superintendent.

IV. SAFETY OFFICER AND FIRE EDUCATION OFFICER

A. WORK UNIFORM

1. Description:
 - a. Shirt (short or long sleeve) white.
 - b. Trousers in navy blue.
2. The work uniform must be worn at emergency scenes.

B. DRESS UNIFORM

1. Description:

Dress uniform shall consist of long sleeve shirt, dress trousers, necktie, dress cap, dress shoes and uniform coat.
2. Shall be worn at all official functions, such as Award Ceremonies or as an Honor Guard or as designated by the Superintendent of Fire.
3. Dress uniform shall be free of wrinkles and shoes clean and shined.

V. FIRE PREVENTION DIVISION

A. WORK UNIFORM

1. Description:
 - a. Shirt shall be sixty-five(65) percent polyester and thirty-five(35) percent cotton blend in white.
 - b. Trousers shall be fifty(50) percent polyester and fifty(50) percent rayon blend in navy blue.
2. Work uniform shall be worn during office hours.

B. OPTIONAL UNIFORM

1. Description:
 - a. T-shirts in dark blue with Fire Department emblem.
 - b. Shall be allowed to utilize the optional uniform as described in III.B.1.a. and b.
2. On special tasks (i.e. crawling through attic space to inspect sprinkler systems) permission may be obtained from the Fire Prevention Chief to wear the optional golf shirt.

DUE TO PUBLIC EXPOSURE, THIS OPTION SHALL NOT BE ABUSED.

C. DRESS UNIFORM

1. Description:

Dress uniform shall consist of long sleeve shirt, dress trousers, necktie, dress cap, dress shoes and uniform coat.
2. Shall be worn at all official functions, such as Award Ceremonies or as an Honor Guard or as designated by the Superintendent of Fire.
3. Dress uniform shall be free of wrinkles and shoes clean and shined.

VI. FIRE INVESTIGATOR

A. WORK UNIFORM

1. Description:

- a. Shirt shall be sixty-five(65) percent polyester and thirty-five(35) percent cotton blend in white.
- b. Trousers shall be fifty(50) percent polyester and fifty(50) percent rayon blend in navy blue.

B. WORK UNIFORM (OPTIONAL)

1. Description:

- a. Golf shirt in white with Fire Department emblem.
- b. Battle dress utility (BDU) suit, navy blue; optional at incidents.

2. Golf shirts may be worn after office hours and on emergency scenes if investigations are being performed after suppression personnel have departed.

C. DRESS UNIFORM

1. Description:

Dress uniform shall consist of long sleeve shirt, dress trousers, necktie, dress cap, dress shoes and uniform coat.

2. Shall be worn at all official functions, such as Award Ceremonies or as an Honor Guard or as designated by the Superintendent of Fire.
3. Dress uniform shall be free of wrinkles and shoes clean and shined.

VII. TRAINING OFFICER

A. WORK UNIFORM

1. Description:
 - a. Shirt shall be sixty-five(65) percent polyester and thirty-five(35) percent cotton blend in white.
 - b. Trousers shall be fifty(50) percent polyester and fifty(50) percent rayon blend in navy blue.
2. The aforementioned uniform described in section VIII.A.1.a. and b. shall be worn from reporting time until 1700 hours.

B. WORK UNIFORM (OPTIONAL)

1. Description:
 - a. Golf shirt in white with Fire Department emblem may be worn during non-classroom sessions at Training, but may NOT be worn when reporting to Parish buildings.

C. DRESS UNIFORM

1. Description:

Dress uniform shall consist of long sleeve shirt, dress trousers, necktie, dress cap, dress shoes and uniform coat.
2. Shall be worn at all official functions, such as Award Ceremonies or as an Honor Guard or as designated by the Superintendent of Fire.
3. Dress uniform shall be free of wrinkles and shoes clean and shined.

VIII. FIRE TECHNICIANS

A. DRESS UNIFORM

1. Description:

Dress uniform shall consist of long sleeve shirt, dress trousers, necktie, dress cap, dress shoes and uniform coat.

2.. Shall be worn at all official functions, such as Award Ceremonies or as an Honor Guard or as designated by the Superintendent of Fire.

3. Dress uniform shall be free of wrinkles and shoes clean and shined.

B. WORK UNIFORM

1. Description:

a. Shirt shall be sixty-five(65) percent polyester and thirty-five(35) percent cotton blend in navy blue.

b. Trousers shall be sixty-five(65) percent polyester and thirty-five(35) percent cotton blend in navy blue.

C. WORK UNIFORM (OPTIONAL)

1. Description:

a. T-shirts:

1. Dark blue with Fire Department emblem

b. Sweatshirts:

1. Dark blue with Fire Department emblem

IX. FIRE COMMUNICATIONS PERSONNEL

A. DRESS UNIFORM

1. Description:

Dress uniform shall consist of long sleeve shirt, dress trousers,

necktie, dress cap, dress shoes and uniform coat.

- a. Light blue for Communications Officers I
 - b. White for Communications Officers II and Supervisor
2. Shall be worn at all official functions, such as Award Ceremonies or as an Honor Guard or as designated by the Superintendent of Fire.
3. Dress uniform shall be free of wrinkles and shoes clean and shined.

B. WORK UNIFORM (OPTIONAL)

1. Description:
 - a. T-shirts:
 1. Dark blue with Fire Department emblem.
 - b. Sweatshirts:
 1. Dark blue with Fire Department emblem.
2. May be worn on weekends and holidays, and from 1700 to 0700 on weekdays.

X. ALL PERSONNEL

A. PATCHES

1. All patches shall be sewn to both work and dress uniform shirts, and authorized jackets by the distributor in accordance with Department Specifications;
2. A United States flag shall be full color one hundred (100) percent embroidered, rectangular in shape, with dimensions of two and one-half (2 1/2) inches by three (3) inches. It shall be positioned and sewn on the right sleeve one (1) inch below the right sleeve head using the center of the yoke as the "center line";

3. Official Jefferson Parish Fire Department patch shall be positioned and sewn onto the left sleeve, one (1) inch below the left sleeve head using the center of the yoke as the "center line";
4. First Aid patches, allowed for certified personnel only, or other special patches approved by the Fire Superintendent may be worn on the work uniform only. The patch shall be sewn one (1) inch above the right pocket using the center line of the pocket as the "center line". This patch must be supplied to the distributor by personnel.

B. BADGES

Authorized Department badges shall be worn at all times when donning a buttoned, work or dress uniform shirt, above the left pocket, using the center of the pocket as the "center line", pinned through the shirt's reinforcement holes.

C. NAMEPLATES

Authorized Department nameplates shall be worn at all times when donning a buttoned, work or dress shirt, directly above the right pocket, using the center of the pocket as the "center line".

D. COLLAR PINS

Authorized Department collar pins, for ranks of Captain and above and Non-Suppression personnel, shall be worn at all times, on both work and dress uniform shirts. An insignia shall be worn on each collar, one (1) inch from the tip of the corner, midpoint between the edges and having the center of the emblem pointing toward the corner.

E. BELTS

1. Authorized black leather belt with hidden closure system shall be worn with the leather side out; and
2. Shall be worn with any pant having belt loops.

F. JACKET

Authorized Department jackets with patches can be worn while on duty with work or dress uniform. Proper rank insignia shall be worn on the epaulets.

G. SHOES

1. Dress shoes, black, military plain toe style, must be worn with dress uniform, but may be worn with work uniform; and
2. Optional tennis shoes (black tennis shoes) may be worn with the work uniform only.
3. Optional Wellington boots as per Uniform specifications shall be allowed with work or dress uniform. They must be clean and shined.

H. SOCKS

Black or white (optional) will be allowed with work uniform, but only black shall be worn with dress uniform.

I. SUSPENDERS

Shall be same color as shirt being worn and may be worn only with the work uniform.

J. TIE

When wearing long sleeve dress shirt, black tie shall be worn by all personnel at official functions such as Award ceremonies or as an Honor Guard or as specified by the Superintendent.

K. UNIFORM (BASEBALL) CAP

Only authorized baseball caps may be worn with work uniform. Caps shall have an embroidered emblem of the East Bank Consolidated Fire Department. Shall not be worn indoors.

L. All uniforms shall meet Jefferson Parish East Bank Consolidated Fire Department specifications.

- M. BATTLE DRESS UTILITY (BDU)
Battle dress uniform as outlined previously in this policy shall have East Bank Consolidated Fire Department uniform patches as specified in XI.A.1. and 2.
- N. All Jefferson Parish East Bank Consolidated Fire Department members shall maintain a clean and pressed complete dress uniform in quarters at all times.
- O. Platoon Assistant Chiefs shall be required to conduct semi-annual uniform inspections to assure compliance with this policy. Additionally, District Chiefs and company commanders shall insure daily compliance with stated policy.